

TRAIN CREW RIGHT OF WAY PROCEDURE

LVOP 510



PROCEDURE

Train GUARDS must adhere to this procedure before any passenger train leaves the platform.

Check that all passengers are on board or have alighted safely, ensure that all manual doors have been closed and secured by the passenger attendants and/or yourself.

Ensure that any persons on the platform are clear of the train and behind the yellow line where provided.

Equipment required to be carried by Guard include: whistle, watch, timetable, red flag and green flag, multi aspect torch or hand lamp, two-way radio, mobile telephone and appropriate operational and carriage keys.

GUARD:

1. To operate from the rear vehicle of the train, within reach of emergency brake pipe cock, wherever possible.
2. Check scheduled departure time. Inform crew and blow your whistle.
3. Where station staff are provided, wait upon their right of way (see note)
4. Check that all passengers have boarded or alighted safely.
5. Ensure all external doors are closed and secured, where necessary by passenger attendants.
6. Check that Guard's Indicator or fixed signal is displaying a proceed indication where appropriate.
7. Exhibit a green flag or green light signal to the driver, or give the "Proceed", one long bell signal, or identify the train number and give the right of way by two-way radio.
8. Watch your train out of the platform, being prepared to respond to any emergency situation, hand signals or two bell signals. Guards must also have firm hold of hand rails while watch the train out of the platform.
9. If an emergency situation arises open the emergency brake pipe cock and/or give two short bells to stop, and/or use the two-way radio or to communicate the situation and instruct the driver to stop.
10. When train is completely clear of the platform give second right away hand signal / instruction to driver.

NOTE:

- A. If station staff involved in the right of way are not in position on the platform, the guard after assessing the situation is safe and departure time has elapsed, may depart upon their own right of way after following the appropriate procedure.
- B. The guard must ensure that any on board staff have rejoined the train prior to departure.

If a passenger train makes an unscheduled stop at a platform, the driver must not proceed until receiving one of the following a green all right hand signal from the guard, the all right one long bell signal, or authority via the two way radio.

PASSENGER ATTENDANTS:

1. On the guard's directive, prior to departure, close all passenger exit doors.
2. Secure any non-essential exit doors, buffet compartment doors, power van doors or terminal access doors with either a square key or carriage key.
3. Ensure that all passengers stay clear of exit doors whilst the train is in motion and that exit doors remain closed en-route.

RELATED DOCUMENTS:

- LVR Operator Specific LVOP 506